

## EXECUTIVE ORDER NO. 2020-2-A

### AMENDMENT FOR RESTAURANTS

WHEREAS, the City of Forest has declared a Proclamation of Local Emergency in response to the COVID-19 outbreak and in cases of pandemic, leaders must make strategic and operational decisions: and,

WHEREAS, Governor Tate Reeves issued Executive Order 1477 a measured and strategic plan to reopen the economy.

NOW THEREFORE, I, Nancy Chambers, Mayor of the City of Forest, pursuant to the authority vested in me by the State of Mississippi pursuant to Code Section 33-15-17(c)(7) and in an effort to slow the spread of COVID-19 and to make policy and operational decisions to that end, and consistent with the stated purposes of Executive Order 1477 issued by Governor Tate Reeves, hereby issue the following guidelines for businesses in the City of Forest which will be implemented beginning May 1, 2020, and will be enforced until 8:00 a.m., May 11, 2020.

1. SOCIAL DISTANCING OF AT LEAST SIX FEET AND NO GATHERING OF TEN PEOPLE OR MORE MUST BE PRACTICED.
2. FACE MASKS ARE STRONGLY RECOMMENDED.
3. Shelter in Place: All vulnerable individuals, including all elderly individuals (age 65 or older per CDC guidelines) and individuals with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity, asthma, and those whose immune system are compromised as such by chemotherapy for cancer or any other condition requiring such therapy, are encouraged to continue the shelter in place pursuant to Executive Order 1466, as extended and amended by Executive Order 1473.
4. All personal care and grooming businesses, including but not limited to, barber shops, beauty salons, nail salons, spas, massage parlors, exercise studios, fitness centers and facilities, gyms and other similar businesses shall remain closed unless drive thru or curbside sale and delivery of retail merchandise is possible.
5. All places of public amusement and recreation facilities, whether indoors or outdoors, including but not limited to parks, libraries, children party or play facilities shall remain closed with the exception that walking trails shall be open with social distancing practiced.
6. From and after 8:00 a.m. on May 7, 2020, Executive Order 2020 is amended to allow restaurants to resume in-house (indoor or outdoor) dining subject to the following limitations:
  - a. Prior to resuming in-house dining, the entire restaurant, including areas not open to the public, shall be deep cleaned, disinfected, and sanitized.
  - b. Restaurants shall set hours of operations to close to the public no later than 10:00 p.m.
  - c. Pursuant to Paragraph I(h)(ii) of Governor Reeves' Executive Order 1477, restaurants shall take all reasonable steps to ensure compliance with the Mississippi State Department of Health's and CDC's regulations, orders and guidance to prevent the spread of COVID-19, including, but not limited to: social distancing; sending sick employees home; actively encouraging sick employees to stay home; separating and sending home employees who appear to have respiratory illness symptoms; adopting

and enforcing regular and proper hand-washing and personal hygiene protocols; and daily screening of employees for COVID-19 related symptoms before beginning their shifts.

- d. Restaurants shall conduct a daily screening of all employees at the beginning of their shifts. Such daily screening shall include the following questions, and any employee answering any question in the affirmative shall be sent home:
  - i. Have you been in close contact with a confirmed case of COVID-19 in the past 14 days?
  - ii. Are you experiencing a cough, shortness of breath, or sore throat?
  - iii. Have you had a fever in the last 48 hours?
  - iv. Have you had new loss of taste or smell?
  - v. Have you had vomiting or diarrhea in the last 24 hours?
- e. All employees shall be required to report any symptoms of COVID-19 to their supervisor, and any employee who exhibits any of the symptoms of COVID-19 during their shift shall be sent home immediately and advised to consult with their physician.
- f. Appropriate PPE shall be worn by all employees based on their duties and responsibilities and in adherence to state and local regulations and guidelines. Every employee who comes into direct contact with customers shall be provided a cloth mask and required to wear that mask while on duty.
- g. All employees shall be provided training regarding minimizing the spread of COVID-19, including the importance of frequent hand washing and personal hygiene, proper sanitation, cough and sneeze etiquette, use of PPE, and safe food-handling procedures.
- h. Where possible, workstations should be staggered so employees can avoid standing next to each other. Where separation of workstations is not possible, the frequency of surface cleaning and sanitizing should be increased.
- i. Break rooms shall be thoroughly cleaned and sanitized, and the number of employees in the break room shall be limited to allow for strict social distancing (a minimum of six feet between employees and no gathering of more than ten employees).
- j. The number of customers in the restaurant shall be no greater than 50% of seating capacity.
- k. Floor plans shall be updated to ensure at least six feet of separation between each party/group whether dining indoor or outdoor. Party sizes shall be limited to a maximum of six customers per table.
- l. The use of technology solutions to minimize person-to-person contact is encouraged, including mobile reservations systems, text upon arrival, mobile ordering, and contactless payment options.
- m. Signage shall be posted at each entrance stating no customer with a fever or other symptom of COVID-19 is permitted in the restaurant.
- n. Customers shall be screened for illness upon their entry into the restaurant.
- o. Customers shall not be allowed to congregate in the waiting area area. The restaurant shall adopt a process to ensure that a minimum of six feet separation is maintained between customers while waiting to be seated.
- p. All front-of-house high contact surfaces shall be sanitized, at a minimum, every two hours.
- q. The use of disposable menus is encouraged. All non-disposable menus shall be sanitized between each use.
- r. Tables, chairs, and tabletop items shall be sanitized after each table turns.
- s. Buffet Service:
  - i. Self-service buffets, food stations, and drink stations are prohibited.
  - ii. Cafeteria style (worker served) buffets and food stations are permitted with appropriate barriers in place.

- t. Hand sanitizer shall be placed at all points of entry and exit, the hostess station, in or near the bathrooms, and at the cashier station.
  - u. All food service areas shall be deep cleaned daily.
7. Healthcare activities will be governed by Executive Order 1477 issued by Governor Tate Reeves.
  8. Retail businesses shall adopt reasonable measures to prevent the spread of COVID-19, including but not limited to, limiting the number of customers in their stores at one time to no greater than 50% of store capacity in order to ensure compliance with social distancing protocols, and frequent cleaning of high-contact surfaces (such as retail counters, door handles, credit card machines). Retail businesses are encouraged to make hand sanitizer available to their customers upon entry of their stores.
  9. During COVID-19, shopping for essentials should not be a family activity. **Children under 16 years of age shall not be allowed in public businesses.**
  10. A city wide curfew will be in effect from 10:00 p.m. until 6:00 a.m.

VIOLATION of this executive order constitutes a misdemeanor punishable by a fine of up to \$500.

NOW THEREFORE, I, Nancy Chambers, Mayor of the City of Forest, issue this Executive Order on Wednesday, May 6, 2020.

/s/ Nancy N. Chambers, Mayor

/s/ Faye Johnston, City Clerk